

# **Volunteer Integrity Agreement**

# Within the Spirit of Integrity, Honesty, Honour, Peace and Harmony

 This Volunteer Agreement (the "Agreement") is created in alignment with the Spirit of Integrity, Honesty, Honour, and Peace to establish a harmonious and productive understanding between [Organisation Name] (the "Organisation") and [Volunteer Name] (the "Volunteer").

2. This Agreement serves as a sacred commitment to uphold spiritual authority, ethical principles, and mutual respect by and between participants.

# 3. Overview:

- 3.1.The Purpose of this Agreement is to clarify expectations and responsibilities associated with the volunteer role, ensuring a meaningful and fulfilling experience by and between participants.
- 3.2.Each NewEarth Nation Coalition initiative operates as a sacred space within the greater NewEarth Nation Coalition Society. Each initiative's communications, actions, and contributions are expressions of the spiritual and ethical integrity of the whole. Through these initiatives, the Organisation maintains its sacred authority, acting with transparency, honour, and alignment with the principles of peace and unity.

# 4. Confidentiality





- 4.1.The Volunteer agrees to maintain alignment with a commitment to the principles of the Spirit of Integrity, Honesty, Honour, Peace, and Harmony; and to hold in honour the confidentially of any sensitive, spiritual, or proprietary information encountered during their service.
- 4.2. This commitment extends indefinitely beyond the Volunteer's termination of participation in the initiative, project or NewEarth Nation Coalition and Society.

### 5. Intellectual Property Criteria

#### 5.1.Ownership

5.2. Any work product created by the Volunteer during their services is and shall remain the property of the Organisation: including but not limited to -research; investigations, reports, designs, audios, videos, information, materials, IT projects and passwords, hardwares, softwares, and security systems - is and shall remain the property of the Organisation. This is to ensure all work aligns, and continues in alignment, with the Organisations sacred mission and shared values.

#### 6. Use and Attribution

6.1.The Organisation may use, reproduce, and distribute any work product as it deems appropriate. The Volunteer will be acknowledged for their contributions with their signed permission - the attached 'Media Release Waiver'- but the Organisation retains full ownership rights.

#### 7. Role and Responsibilities

7.1. The Volunteer agrees to assist the Organisation with the following tasks:

7.2	
7.3.	
7.4.	
7.5	





7.6. The Volunteer commits to appropriate and timely communication for scheduling and efficiency and within all participation and efforts within the Organisation and Society.

#### 8. Support

- 8.1.The Organisation will provide the necessary support to enable the Volunteer to succeed inter role, as appraise, and as available:
- 8.2. Orientation and training sessions
- 8.3.Ongoing guidance and communication
- 8.4. Access to relevant tools and resources
- 8.5.Team Leader(s) name, email address and preferred method of contact information
- 8.6.Team Leader: \_\_\_\_\_
- 8.7.Team Leader Contact Information:
- 8.8.Additional Information: \_\_\_\_\_
- 8.9.Conduct and Expectations
- 8.10.The Volunteer agrees to participate in alignment with the principles of integrity, honesty honour, peace and harmony: respect for others, a commitment to timely communications and confidentiality, and within adherence to the Organisations spiritual and ethical standards.

#### 9. End of Volunteer Participation Polices and Procedures

# 9.1.End of Project

- 9.2.Without an Authorised and specific written completion procedure agreement for a specific initiative, or project the Volunteer agrees and commits to the following policy of completion:
- 9.3.Upon completion of the project or term of service, and within 48 hours, or upon departure from the Organisations initiative, and/or project, the Volunteer agrees and commits to communicate directly with their NewEarth Nation Coalition Initiative Department Contact, and to perform the following exit procedures:





- 9.4. Return any property tools, or materials belonging to the Organisation
- 9.5.Complete any final documentation or handover procedures as required
- 9.6.Communicate in writing and via email all passwords or other 'key' instruments
- 9.7.Provide a written, emailed statement of proof of deletion from all personal from all personal devices and systems of all Organisation and NewEarth Nation Coalition Society and initiative(s) intellectual property; confidential information; all sensitive, spiritual, or proprietary information encountered during their service; all Organisational research; investigations, reports, designs, audios, videos, information, materials, IT projects and passwords, hardwares, softwares, and security systems, and all project specific materials as directed, screenshots, photos may be required to show proof of deletion.
- 9.8.A signed affidavit stating such truth of deletion will be required.
- 9.9. Termination by Volunteer
- 9.10. The Volunteer may conclude their involvement at any time by providing 30 days written notice to the appropriate representative of the Organisation. In cases of emergency or extraordinary events, the Volunteer may conclude the volunteer Agreement with discussion, and written notice of Agreement termination, by email, with acknowledgement of receipt, with the appropriate NewEarth Coalition Society initiative or project team leader, representative, or Trustee.

#### 10. Termination by the Organisation

- 10.1.The Organisation reserves the right to conclude the Volunteer's role at any time by providing written Notice to the Volunteer, from the Organisations initiative or project team leader, representative, or Trustee.
- 10.2. Within 48 hours of the Notice of Termination by the Organisation, the Volunteer agrees to the same End of Project Protocols as above, and to turn over all products and property of the Organisation and NewEarth Coalition Society and initiative(s), and especially: all sensitive, spiritual or proprietary information encountered during their services, all organisational research, investigations, reports, designs, audios, videos, information,





materials, IT projects and passwords, hardwares, softwares, and security systems, and all project specific materials - as directed, screenshots, photos may be required to show proof of deletion.

- 10.3.A signed affidavit stating such truth of deletion will be required.
- 10.4.The Organisations team leader, representative or Trustee shall confirm receipt of all products and property.

### **11. Affirmation of Commitment**

- 11.1.By signing this Agreement, both parties affirm their understanding of and commitment to the outlined terms.
- 11.2. The Agreement reflects a shared dedication to work with the Spirit of Integrity, Honesty, Peace, Honour and Harmony.
- 11.3. The volunteer agrees that their name and title may. Be 'published' outside of the Initiative infrastructure (for public view: website, medias and documents as appropriate by the Organisation and NewEarth Nation Collation and Society (please circle and Initial your response )

11.4.Yes.Volunteer Initials11.5.No.Volunteer Initials

# 12. Organisation Name

12.1.Name:	
12.2.Title:	
12.3.Date:	
12.4.Signature:	

# 13. Volunteer

13.1.Name: \_\_\_\_\_





13.2.Title:			
13.3.Date:		_	
13.4.Signature:		-	
14. Notes:			
14.1			
14.2			
14.3			

